



# OSHAKATI TOWN COUNCIL

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906 Sam Nujoma Road  
Private Bag 5530  
OSHAKATI  
Namibia

Enquiries: PMU

## EXECUTIVE SUMMARY OF BID EVALUATION REPORT

[Issued in terms of section 55(8) of the Public Procurement Act, 2015]

- BIDS Reference No. **G/RB/OSHTC-03/2021-2022**
- Name of Procurement : **SUPPLY AND DELIVERY OF CORPORATE DIARIES, NOTEBOOKS AND CALENDARS TO OSHAKATI TOWN COUNCIL**
- PMU Procurement No : **G/RB/OSHTC-03/2021-2022**
- Date of Submission of Report : **24 November 2021**
- Scope of Contract : **SUPPLY OF GOODS**
1. **Scope of Contract:** (1) One months.
  2. **Estimated Cost:** N\$ 90,000.00
  3. **Funding Agency:** Oshakati Town Council
  4. **Procurement method used:** Restricted Bidding-**GOODS**
  5. **Date of Invitation of Bids:** 22<sup>nd</sup> September 2021
  6. **Closing date for submission of bids:** 11<sup>th</sup> October 2021
  7. **Date and place of opening of bids:** -11<sup>th</sup> October 2021 @12h00-Auditorium
  8. **Number of bids invited:** 5
  9. **Number of bids received by closing date:** 3
  10. **Responsiveness of bids:** 1

*Trm*

**5. RESPONSIVENESS OF BID(S)**

BIDDER'S NAME	PRICING AT BID OPENING N\$ PER ITEMS	RESPONSIVE OR NOT RESPONSIVE (YES/ NO)	REASONS WHY BID IS NOT RESPONSIVE
Lemon Investment cc	97 238.02	YES	<ul style="list-style-type: none"> <li>• Bidder not disqualified</li> </ul>
TCG Trading Enterprises cc	97,530.06	YES	<ul style="list-style-type: none"> <li>• Bidder not disqualified</li> </ul>
Vocal Communications	87 318.70	YES	<ul style="list-style-type: none"> <li>• Bidder not disqualified</li> </ul>

**6. PRICE COMPARISON FOR BIDS THAT ARE SUBSTANTIALLY RESPONSIVE**

Name	A. Price at Bid Opening N\$	B. Bid Price after corrections	C. price after Adjustments N\$	D. Price after Margin of Preference [if applicable]	Rank
Vocal Communications	87 318.70	87 318.70	38,412.85	-	1

*July*

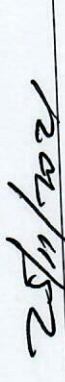
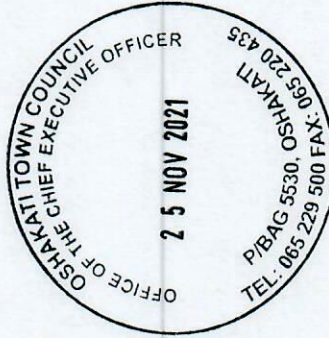
**Proposed award of contract , to the lowest responsive bidder**

1. Vocal Communications  
P. O. Box 26306  
Windhoek  
**Email:vocalcommunicationcc@gmail.com**

Accounting Officer resolved to approve as per the recommendation(s) of the Procurement Committee.



**Rimoteus N. Namwandi**  
**Accounting Officer**



**Date**