

25 November 2024

Enquiries: A. Korea/L. Samuel  
Ref No: 5/5/3/7

**EXECUTIVE SUMMARY OF PROCUREMENT COMMITTEE REPORT**  
**[Issued in terms of section 55(8) of the Public Procurement Act, 2015]**

**Name of Procurement** : **SUPPLY AND DELIVERY OF PRINTINGS AND STATIONERIES TO OSHAKATI TOWN COUNCIL FOR A PERIOD OF TWENTY (20) MONTHS NOVEMBER 2024 JUNE 2026.**

**Procurement No** : G/RFQ/OSHTC-01/2024/2025

**Date of Submission of Report** : October 2024

**Scope of Contract** : Goods

**1. Scope of Contract** : Twenty Months

**2. Estimated Cost 2024/2025 FY** : N\$500,000.00

**3. Funding Agency** : Oshakati Town Council

**4. Procurement method used** : Request for Sealed Quotation

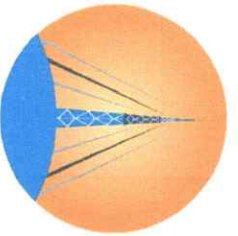
**5. Date of Invitation of Bids** : 02<sup>nd</sup> September 2024

**6. Closing date for submission of bids**: 26 September 2024 @12h00

**7. Date and place of opening of bids**: 26 September 2024 @12h00

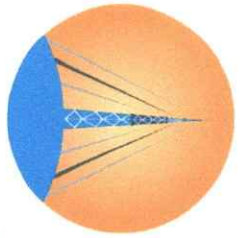
**8. Number of bids received by closing date**: 22

**9. Responsiveness of bids**: 2



**10. RESPONSIVENESS OF BID(S)**

| No. | BIDDER'S NAME                              | Bid Amount N\$<br>Excluding VAT | RESPONSIVE (YES)<br>NOT RESPONSIVE<br>(NO) | REASONS WHY BID IS NOT RESPONSIVE   |
|-----|--|---------------------------------|--|---|
| 1.  | Wealthnet Investments cc                   | Per Price list                  | No   | <ul style="list-style-type: none"><li>Bidder has attach Good Standing - Tax Certificate for different company.</li></ul>              |
| 2.  | Middle Town Trading cc                     | Per Price list                  | No   | <ul style="list-style-type: none"><li>Bidder did not attach reference letters</li></ul>   |
| 3.  | Walton Namibia Pty Ltd                     | Per Price list                  | No   | <ul style="list-style-type: none"><li>Bidder has attached uncertified copy reference letters</li></ul>                                |
| 4.  | TMU Supply and Delivery Services (Pty) Ltd | Per Price list                  | No   | <ul style="list-style-type: none"><li>Bidder attach un certified copy reference letters</li></ul>                                     |
| 5.  | Tuvana Investment cc                       | Per Price list                  | No   | <ul style="list-style-type: none"><li>Bidder did not attach reference letters</li></ul>   |
| 6.  | INDlshela Trading Enterprises cc           | Per Price list                  | No   | <ul style="list-style-type: none"><li>Bidder did not attach reference letters</li></ul>   |
| 7.  | Landulitiko Investment cc                  | Per Price list                  | No   | <ul style="list-style-type: none"><li>Bidder has attach uncertified copy Good Standing - SSC.</li></ul>                               |
| 8.  | Mexy Trading cc                            | Per Price list                  | No   | <ul style="list-style-type: none"><li>Bidder did not seal the Written Undertaking form</li></ul>                                      |
| 9   | Kanku Trading cc                           | Per Price list                  | No   | <ul style="list-style-type: none"><li>Bidder did not attach reference letters</li><li>Bidder did not attach company profile</li></ul> |
| 10. | Wiseman Anyala Trading                     | Per Price list                  | No   | <ul style="list-style-type: none"><li>Bidder did not dully fill in the price schedule Lot B item number 38.</li></ul>                 |
| 11. | ENP Loyol Investment cc                    | Per Price list                  | No   | <ul style="list-style-type: none"><li>Bidder did not fill in the list of Goods and the price schedule forms.</li></ul>                |

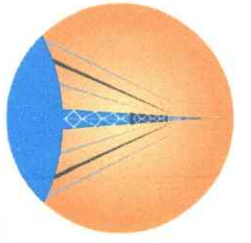


# Oshakati

## TOWN COUNCIL

**Head Office:**  
906 Sam Nujoma Road  
Civic Center Oshakati  
P/Bag 5530, Oshakati  
Tel: +264 65 229500  
Fax: 065 220 435

| No. | BIDDER'S NAME           | Bid Amount N\$<br>Excluding VAT | RESPONSIVE (YES)<br>NOT RESPONSIVE<br>(NO) | REASONS WHY BID IS NOT RESPONSIVE  |
|-----|-------------------------|---------------------------------|--|--|
| 12. | Star Comets Trading cc  | Per Price list                  | No   | <ul style="list-style-type: none"><li>Bidder has attached uncertified copy of reference letters</li></ul>  |
| 13  | Naneyo Investment cc    | Per Price list                  | No   | <ul style="list-style-type: none"><li>Bidder did not attach Fitness Certificate</li></ul>                  |
| 14  | Kuunambili Trading cc   | Per Price list                  | No   | <ul style="list-style-type: none"><li>Bidder did not attach reference letters</li></ul>                    |
| 15  | KDV Investments cc      | Per Price list                  | No   | <ul style="list-style-type: none"><li>Bidder has attached uncertified copy of reference letters</li></ul>  |
| 16  | Atai Investment cc      | Per Price list                  | No   | <ul style="list-style-type: none"><li>Bidder has attach expired Good Standing - Tax Certificate.</li></ul> |
| 17  | Kawitkoshwa Trading cc  | Per Price list                  | Yes  | <ul style="list-style-type: none"><li><b>Bidder not disqualified</b></li></ul>                             |
| 18  | Kretuva Investments cc  | Per Price list                  | Yes  | <ul style="list-style-type: none"><li><b>Bidder not disqualified</b></li></ul>                             |
| 19  | Parmenas Investments cc | Per Price list                  | Yes  | <ul style="list-style-type: none"><li><b>Bidder not disqualified</b></li></ul>                             |
| 20  | Gee & Sons Trading      | Per Price list                  | Yes  | <ul style="list-style-type: none"><li><b>Bidder not disqualified</b></li></ul>                             |
| 21  | Deme investment cc      | Per Price list                  | Yes  | <ul style="list-style-type: none"><li><b>Bidder not disqualified</b></li></ul>                             |
| 22  | Compass Agencies cc     | Per Price list                  | Yes  | <ul style="list-style-type: none"><li><b>Bidder not disqualified</b></li></ul>                             |



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**11. PRICE COMPARISON FOR LOWEST RESPONSIVE BIDS:**

| No. | Bidder's Name              | PRICING AT BID OPENING<br>N\$ VAT exclusive LOT A | PRICING AT BID<br>OPENING N\$ VAT<br>exclusive LOT B | Bid Price after<br>corrections-N\$<br>VAT excl | Price after<br>Adjustments<br>N\$ | Price after Margin<br>of Preference <i>[if<br/>applicable]</i> | Rank    |
|-----|----------------------------|---|--|--|-----------------------------------|--|---------|
| 1.  | Kawitkoshwa Trading<br>cc  | Per Price list Attached                           | Per Price list Attached                              | Per Price list<br>Attached                     | N/A                               | N/A  | 1 LOT B |
| 2   | Kretuva Investments cc     | Per Price list Attached                           | Per Price list Attached                              | Per Price list<br>Attached                     | N/A                               | N/A  | 1 LOT A |
| 3   | Parmenas Investments<br>cc | Per Price list Attached                           | Per Price list Attached                              | Per Price list<br>Attached                     | N/A                               | N/A  |         |
| 4.  | Gee & Sons Trading         | Per Price list Attached                           | Per Price list Attached                              | Per Price list<br>Attached                     | N/A                               | N/A  |         |
| 5   | Deme investment cc         | Per Price list Attached                           | Per Price list Attached                              | Per Price list<br>Attached                     | N/A                               | N/A  |         |
| 6   | Compass Agencies cc        | Per Price list Attached                           | Per Price list Attached                              | Per Price list<br>Attached                     | N/A                               | N/A  |         |

## 12. BEST EVALUATED BID(S)

### Proposed award of contract: lowest evaluated substantially responsive bidders:

The Accounting Officer resolved to approve as per the recommendation(s) of the Adhoc Bid Evaluation and Procurement Committee **that:**

**LOT A. TONERS**  
**Name:** KRETVVA INVESTMENT CC  
**Address:** P O Box 11883, Oshakati  
**Email:** kretuvainvestments@gmail.com

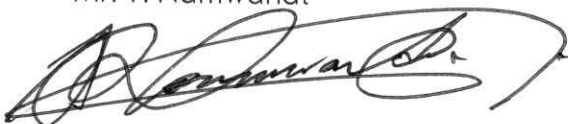
| Bid Price                                  | Currency | Bidder Options(s) | Amount including VAT       |
|--|----------|-------------------|----------------------------|
| Bid Price(s) read-Out                      | N\$      | -                 | N\$Per Price list Attached |
| Bid Price(s) of the most responsive option | N\$      | -                 | N\$Per Price list Attached |
| Correction of errors                       | N\$      | Yes               | Yes                        |
| Discount                                   | N\$      | None              | None                       |
| Proposed Award                             | N\$      |                   | N\$Per Price list Attached |

## LOT B. STATIONERIES

**Name:** KAWIIKOSHA TRADING CC  
**Address:** P O Box 8, OKAHAO  
**Email:** munakalenga@gmail.com

| Bid Price                                  | Currency | Bidder Options(s) | Amount including VAT       |
|--|----------|-------------------|----------------------------|
| Bid Price(s) read-Out                      | N\$      | -                 | N\$Per Price list Attached |
| Bid Price(s) of the most responsive option | N\$      | -                 | N\$Per Price list Attached |
| Correction of errors                       | N\$      | Yes               | Yes                        |
| Discount                                   | N\$      | None              | None                       |
| Proposed Award                             | N\$      |                   | N\$Per Price list Attached |

Mr. T. Namwandi



Accounting Officer

Date



All official correspondences must be addressed to the Chief Executive Officer