



OSHAKATI TOWN COUNCIL

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Namibia

Enquiries: PMU

EXECUTIVE SUMMARY OF PROCUREMENT COMMITTEE REPORT

[Issued in terms of section 55(8) of the Public Procurement Act, 2015]

Ref: G/RFQ/OSHTC-19/2023/2024

Name of Procurement : SUPPLY AND DELIVERY OF PRINTERS AND COMPUTER SETS

Procurement No : G/RFQ/OSHTC-19/2023/2024

Date of Submission of Report : 10 JUNE 2024

Scope of Contract : GOODS

1. **Scope of Contract** : 1 (Month)
2. **Estimated Cost 2023/2024 FY** : N\$129,000.00.
3. **Funding Agency** : Oshakati Town Council
4. **Procurement method used** : Request for Sealed Quotation
5. **Date of Invitation of Bids** : 06 May 2024
6. **Closing date for submission of bids** : 28 May 2024@12h00
7. **Date and place of opening of bids** : 28 May 2024@12h00
8. **Number of bids received by closing date:**3
9. **Responsiveness of bids** :1

10. RESPONSIVENESS OF BID(S)

No.	BIDDER'S NAME	Bid Amount N\$ Excluding VAT N\$	RESPONSIVE OR NOT (YES/ NO)	REASONS WHY BID IS NOT RESPONSIVE
1.	Four Zero Four Investments	NAD 80,700.00	No	<ul style="list-style-type: none"> Bidder did not Attached Company Profile as per ITB 19 Page 7.
2.	Essential Investments	NAD 79,485.18	Yes	<ul style="list-style-type: none"> Bidder does not disqualify
3.	Duo Square Technology	NAD 73,799.65	Yes	<ul style="list-style-type: none"> Bidder does not disqualify

11. PRICE COMPARISON FOR LOWEST RESPONSIVE BIDS:

No.	Bidder's Name	PRICING AT BID OPENING N\$ VAT exclusive	Bid Price after corrections- VAT EXCLUSIVE	Price after Adjustments N\$	Price after Margin of Preference [if applicable]	Rank
1	Essential Investments	NAD 79,485.18	NAD 79,485.18	N/A	N\$77,895.48	2
2	Duo Square Technology	NAD 73,799.65	NAD 73,799.65	N/A	N\$72,323.66	1

1. BEST EVALUATED BID(S)

Proposed award of contract: lowest evaluated substantially responsive bidder:

The Accounting Officer resolved to approve as per the recommendation(s) of the Adhoc Bid Evaluation and Procurement Committee that:

DUO SQUARED TECHNOLOGY
 P. O. Box 26423,
 Windhoek
 Ondangwa
 Tel:0852005500
 email: ben@duosquared.com

Bid Price	Currency	Bidder Options(s)	Amount including VAT
Bid Price(s) read-Out	N\$	-	N\$ 84,869.59
Bid Price(s) of the most responsive option	N\$	-	N\$ 84,869.59
Correction of errors	N\$	Yes	Yes
Discount	N\$	None	None
Proposed Award	N\$		N\$84,869.59

Mr. T. Namwandi



Accounting Officer



26/06/2024
 Date