



OSHAKATI TOWN COUNCIL

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Namibia

Enquiries: PMU

EXECUTIVE SUMMARY OF PROCUREMENT COMMITTEE REPORT

[Issued in terms of section 55(8) of the Public Procurement Act, 2015]

Ref: **G/RFQ/OSHTC-05/2023-2024**

Name of Procurement : **PROVISION OF DÉCOR AND CATERING AT THE OSHAKATI TOTEM GALA DINNER AND ANY OTHER EVENT FOR OSHAKATI TOWN COUNCIL FOR PERIOD TWENTY FOUR (24) MONTHS FROM SEPTEMBER 2023 TO 30 AUGUST 2025**

Procurement No : **G/RFQ/OSHTC-05/2023-2024**

Date of Submission of Report : 25 September 2023

Scope of Contract : **GOODS**

1. Scope of Contract: 24 (Twenty Four Months)
2. Estimated Cost 2023/2024 FY: N\$200,000.00
3. Funding Agency: Oshakati Town Council
4. Procurement method used: Request for sealed quotation
5. Date of Invitation of Bids: 05 September 2023
6. Closing date for submission of bids: 15 September 2023@12h00
7. Date and place of opening of bids: 15 September 2023@12h00
8. Number of bids received by closing date: 6
9. Responsiveness of bids: 4

10. RESPONSIVENESS OF BID(S)

BIDDER'S NAME	PRICING AT BID OPENING N\$				PRICING AT BID OPENING N\$				RESPONSIVE OR NOT RESPONSIVE (YES/NO)	REASONS WHY BID IS NOT RESPONSIVE	
	VAT exclusive				VAT exclusive						
<i>Description</i>											
J. Kuumeketu Investment cc	DÉCOR	Did not bid	N\$65,521.25	N\$45,185.00	Did not bid	N\$65,521.25	N\$45,185.00	Did not quote	Yes	Bidder does not disqualified	
	CATERING	N\$53,750.00	N\$120,750.00	N\$102,500.00	N\$53,750.00	N\$120,750.00	N\$102,500.00	N\$26,860.00	Yes	Bidder does not disqualified	
	CUTLERIES	N\$4,520.00	N\$5,767.25	N\$5,660.00	N\$4,520.00	N\$5,767.25	N\$5,660.00	N\$5,482.50	Yes	Bidder does not disqualified	
	SNACKS	N\$28,750.00	N\$2,875.00	N\$4,375.00	N\$28,750.00	N\$2,875.00	N\$4,375.00	N\$3,400.00	No	Bidder charged VAT not registered for but VAT	
Dotas Trading cc	DÉCOR	Did not bid	N\$65,521.25	N\$45,185.00	Did not bid	N\$65,521.25	N\$45,185.00	Did not quote	Yes	Bidder does not disqualified	
Bzama Trading cc	CATERING	N\$53,750.00	N\$120,750.00	N\$102,500.00	N\$53,750.00	N\$120,750.00	N\$102,500.00	N\$26,860.00	Yes	Bidder does not disqualified	
	CUTLERIES	N\$4,520.00	N\$5,767.25	N\$5,660.00	N\$4,520.00	N\$5,767.25	N\$5,660.00	N\$5,482.50	Yes	Bidder does not disqualified	
	SNACKS	N\$28,750.00	N\$2,875.00	N\$4,375.00	N\$28,750.00	N\$2,875.00	N\$4,375.00	N\$3,400.00	Yes	Bidder does not disqualified	
Bubby Events Management cc	DÉCOR	Did not bid	N\$65,521.25	N\$45,185.00	Did not bid	N\$65,521.25	N\$45,185.00	Did not quote	Yes	Bidder does not disqualified	
	CATERING	N\$53,750.00	N\$120,750.00	N\$102,500.00	N\$53,750.00	N\$120,750.00	N\$102,500.00	N\$26,860.00	Yes	Bidder does not disqualified	
	CUTLERIES	N\$4,520.00	N\$5,767.25	N\$5,660.00	N\$4,520.00	N\$5,767.25	N\$5,660.00	N\$5,482.50	Yes	Bidder does not disqualified	
	SNACKS	N\$28,750.00	N\$2,875.00	N\$4,375.00	N\$28,750.00	N\$2,875.00	N\$4,375.00	N\$3,400.00	Yes	Bidder does not disqualified	

	Bidder charged VAT not registered for but VAT	
	No	Yes
Angie's Catering Services cc	N\$4,521.74	N\$4,521.74
Tenth Investment cc	Did not quote	Did not quote
	N\$4,260.75	Did not Quote
	N\$60,662.50	Did not quote
	Did not quote	N\$40,974.50
	N\$4,521.74	Did not quote
	N\$4,260.75	Did not Quote
	N\$60,662.50	Did not quote
	Did not quote	N\$40,974.50

11. PRICE COMPARISON FOR LOWEST RESPONSIVE BIDS:

No.	Bidder's Name	PRICING AT BID OPENING	Bid Price after corrections- VAT EXCLUSIVE	Price after Adjustments	Price after Margin of Preference [If applicable]	Rank
1	J. Kuumekeku Investment cc	N\$ VAT exclusive rate per document	rate per document	NONE	N/A	
2	Dotas Trading cc	rate per document	rate per document	NONE	N/A	
3	Bubbly Bites Events Management cc	rate per document	rate per document	NONE	N/A	
4	Tenth Investment cc	rate per document	rate per document	NONE	N/A	

1. BEST EVALUATED BID(S)

Proposed award of contract: lowest evaluated substantially responsive bidder:

The Accounting Officer resolved to approve as per the recommendation(s) of the Adhoc Bid Evaluation and Procurement Committee that:

Name: J. Kuumeketu Investment cc
Address: P.O.Box 15310
Oluno, Ondangwa
NAMIBIA
Email: ikuumeketu@gmail.com

And

Name: Tenth Investments
Address: P.O.Box 1663
Oshakati
NAMIBIA
Email: noah@wea.com.na

To be selected for award to provide catering and Cutleries to Oshakati Totem Gala Dinner and to any other Oshakati Town Council Events.



Name: Bubbly Bites Events
 Address: P.O.Box 691
 Oshakati

Email: hmmartin08@gmail.com
 NAMIBIA

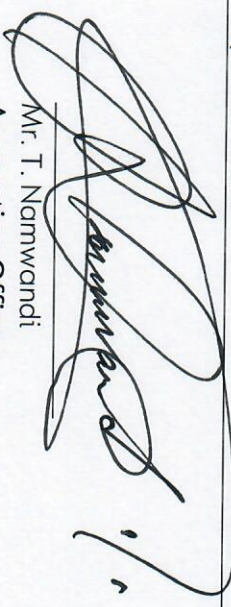
And

Name: DOTAS Trading cc
 Address: P.O.Box 1822
 Oshakati

Email: DotasCreation@gmail.com
 NAMIBIA

To be selected for award to provide Décor during Oshakati Totem Gala Dinner were by they have to do presentation of the required set up and to Provide décor to any other Event.

Bid Price	Currency	Bidder Options(s)	Amount including VAT
Bid Price(s) read-Out	N\$	-	Per rates
Bid Price(s) of the most responsive option	N\$	-	Per rates
Correction of errors	N\$	Yes	Yes
Discount	N\$	None	None
Proposed Award	N\$		Per rates


 Mr. T. Namwandi
 Accounting Officer

16/10/2023
 Date

