



# OSHAKATI TOWN COUNCIL

Tel: +264 65 229500  
Fax: +264 65 220435

906 Sam Nujoma Road  
Private Bag 5530  
OSHAKATI  
Namibia

## SUBMISSION OF A BUILDING PLAN

ERF No:.....

### OSHAKATI TOWN COUNCIL. (BUILDING REGULATIONS)

Township / Ext. No:.....

### GOVERNMENT NOTICE: OF "DATE"

BUILDING PLANS WILL ONLY BE ACCEPTED FOR APPROVAL, IF THIS FORM IS FILLED IN COMPLETELY AND IF THE APPLICABLE FEES HAVE BEEN PAID. BUILDING

MUST BE SIGNED BY THE OWNER AND HIS NAME AND ADDRESS MUST BE SHOWN ON THE PLAN. IN THE CASE OF A REGISTERED ARCHITECT, LAND SURVEYOR OR PROFESSIONAL ENGINEER, HIS PROFESSION AND NUMBER (IF ANY) MUST ALSO BE SHOWN.

### TO: THE CHIEF DEVELOPMENT OFFICER

I, THE UNDERSIGNED HEREBY MAKE AN APPLICATION TO CARRY OUT CERTAIN WORKS SET FORTH IN THE PLANS SENT HERewith AND THE FOLLOWING SCHEDULE, AND I UNDERTAKE TO EXECUTE THE SAME IN STRICT ACCORDANCE WITH THE COUNCIL BUILDING REGULATIONS AS AMENDED AND PROMULGATED IN ACCORDANCE WITH THE LOCAL AUTHORITIES ACT, 1992 (23 OF 1992).

### SCHEDULE RELATIVE TO BUILDING REGULATIONS

DESCRIPTION OF WORK: Dwelling / Additions / Boundary walls / Pool

PLEASE INDICATE NO. OF TOILETS:

STREET FROM WHICH ENTRANCE IS OBTAINED:.....

FOUNDATIONS – MATERIALS: Concrete

WALLS – MATERIALS: Cement

DAMP COURSE – MATERIALS Brick grip 250 micron

STAIRS – MAINLY COMPOSED OF: NA / Concrete / Wood / Steel

ROOF COVER MATERIAL: IBR / Cor Iron / Harvey tiles / Concrete tiles

% VENTILATION – WINDOW SPACE OF EACH ROOM.

Min. 10%:.....

VOLUME OF SWIMMING POOL (cubic meters):.....

**VALUE OF BUILDINGS**

**TOTAL BUILT-UP AREA: (Sqm)**  
(according to outside measurements)

DWELLING/S: 1..... 2.....

OUTBUILDINGS:..... (GARAGE, CARPORT, SERVANT'S ROOM, ECT.)

TOTAL NEW ADDITIONAL AREA:.....

MUST BE COMPLETED IN BLOCK LETTERS

NAME OF OWNER:.....

P.O.BOX .....

TEL. NO.:.....

NAME OF DESIGNER.....

P.O.BOX.....

TEL. NO.:.....

DATE:..... SIGNATURE OF OWNER:.....

---

<b>FOR OFFICE USE</b>				
RECEIPT NO:			DATE	
<hr/>				
<b>APPROVAL PROCESS</b>		<b>BUILDING PLAN NO:</b>	<input type="text"/>	
	N\$			
<b>INSPECTION FEES</b>		<b>OFFICIAL STAMP</b>		
<b>VAT</b>				
<b>TOTAL COST</b>				
<b>BOUNDARY WALL</b>				
<b>TOTAL DUE FOR PAYMENT</b>				
<b>NAME OF OFFICIAL</b>		<b>SIGNATURE</b>		